MINUTES

Meeting: Corsham LHFIG

(Local Highway Footway Improvement Group)

Place: Virtual meeting via Microsoft Teams

Date: Wednesday 9th October 2024

Time: 14:00

Please direct any enquiries to Sarah Dearden (Senior Traffic Engineer), via email <u>sarah.dearden@wiltshire.gov.uk</u>

	ltem	Update	Actions and recommendations	Who
	Date of meeting: 9 th October 2024	4		
Α.	Attendees and apologies			
		Sarah Dearden (WC) Ruth Hopkinson (WCC/chair) Gemma Winslow (WC) Derek Walters (WCC) Helen Belcher (WCC) Nigel Ingledew (BPC) Robert Davies (BPC) Stuart Gregory (LPC) James Whittleton (CTC) Tony Clarke (CPC) Nicholas Brakspear (CTC)		
В.	Notes of last meeting			
		The notes of the last meeting held on 10 th July 2024 were accepted as a true record.	Noted and agreed.	



C.	Financial Position		
		As of the end of financial year 2023/24 Remaining budget stood at £0.98. New 2024/25 budget of £21,638. Minus Julys commitments and adjustments leaves a remaining budget of £0	Noted and agreed.
D.	Schemes List – LIVE ACTIVE SCHEMES		
1)	<u>5-21-2</u> B3109 Bradford Road footway	LHFIG agreed to contribute £7000 CTC contribution £7000 BPC contribution TBC (deadline 3 rd November 2023) Substantial bid successful. Works package to be worked on. Footway on civils works programme for 4 th Nov-29 th Nov 2024 under 3 way signals and pedestrian phase at Toucan Location and Park Place crossing point.	Discussion and actions SD advises works to commence on site from 4 th -29 th November, under temporary signals, Toucan Crossing to be turned off for duration of works and replaced with temp crossing, additional crossing point from Park place also during works.
2)	TAOSJ linked scheme B3109 School wigwags/Advisory 20mph/Footway widening	Non LHFIG scheme but linked to the Bradford Road Speed Limit and new footway. Advisory 20mph wigwags by school during school open/close times, assessment complete, equipment ordered, due during the summer months ready for start of September term. Widening of footway if progressed would require a land dedication from the school in order to relocate the school gates/fence to allow the footway to be widened by the existing pedestrian refuge. Long process due to land issues to be looked into once other B3109 works complete.	Discussion and actions Works complete, equipment failure to be rectified asap (10 th October)

3)	5-22-16 A365 Devizes Road Warning signs	Speed of cars along A365 Devizes Rd through Box-BPC would like warning signs in advance of 30mph limit by the penultimate bend approaching Box from Melksham. Site visit completed, design and costs for next meeting. LHFIG agreed 75% contribution £1087.50 BPC to confirm their 25% contribution £362.50 SD to proceed work package when confirmed. Works package to be completed and ordered. Works Due on site.	Discussion and actions Not complete SD to chase	SD
4)	5-22-19 Lycetts Orchard Caravan Park Signing improvements	Site visit completed, design and costs for next meeting. LHFIG agreed 75% contribution £862.50 BPC to confirm their 25% contribution £287.50 SD to proceed work package when confirmed. Works package to be completed and ordered. When complete can be invoiced.		SD
5)	Issue 6886 A4 and Cross Keys Road junction. Request for reduction in speed limit.	Speeding issues along A4 Cross Keys. SLA required. SA raised concerns over recommendation requesting that section 1 be reduced to 40mph. Officers explained criteria relating to setting speed limit. GR confirms that a 50mph speed limit can be implemented as per the SLA report. Revisit SLA and re-cost for Oct meeting. LHFIG agreed additional £200 towards previous £7000 set aside. CTC agreed additional £650 towards previous £1750 set aside. Scheme can be progress – preparation of TRO's for advert. Legal work to be completed and passed to TRO team for advert (advert date unknown at present) With Legal for TRO advert (mid/end May) No objections received Seal date 28 th October, install during November 2024.	Discussion and actions Seal date confirmed as 28 th October works on site to be complete within couple weeks after that date.	SD

6) <u>5-20-4 / 5-20-6 (previously</u>	Request for Corsham Town area 20mph speed limit. Cost analysis attached.	Discussion and actions	
Issue 6876) Request for 20mph speed limit on residential streets around Corsham.	CTC agreed to progress Area 3 Neston 20mph, other areas to be reconsidered by P & A at later date. LHFIG contribute £16,132 CTC confirm they want to proceed with Corsham Town Centre	Cabinet member has made decision to continue as advertised. Seal date 27 th January 2025, works on site to be completed within a couple weeks after that date.	SD

7)	<u>5-23-8</u> Corsham Londis bollards	CTC request the installation of bollards (similar to those by Chinese at roundabout) to deter vehicles from pulling up on the footway/zebra crossing to go in the shop – causing visibility problems and dangerous to pedestrians. Group agreed to add to agenda. Group agreed 75% contribution £750 CTC to agree their 25% contribution £250. Work package to be completed when time allows Works ordered. Implementation imminent. invoice when complete.	Discussion and actions Complete can be invoiced and removed.	SD
8)	Waiting restriction review 2023 Batch 001	Sites in batch: Corsham Lacock Road – School markings. Corsham Beechfield Rd- DYL Corsham Hatton Way/Edridge Place – DYL Corsham Ludmead Rd – DYL Corsham Morr Green/Greenhill – DYL Corsham A4 Pickwick – Extension of parking bay Corsham Priory Street = DYL Corsham Merrton Avenue - DYL Lacock High Street – DYL Lacock Nethercote Hill – DYL Cabinet Member signed off report and works package being worked on for implementation during summer months.	be completed due to its location)	SD

9)	Waiting restrictions 2024 Batch 002 Issue 5818/6364/5-23-10 <u>Issue 5818</u> Issue 6364 Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.	Park Lane area DYL-Safety Concerns The Corsham Estate – inconsiderate parking by gates makes access difficult – DYL. Hatton Drive/Macie Way (Co-op) DYL Corsham Pickwick Road (Bus stop) Potley Lane. Designs to be worked on for legal TRO team. Park Lane Area Cost estimate for PL waiting restrictions £4050 LHFIG agreed their 75% contribution of £3038 CTC to confirm their 25% contribution of 1012 Additional £500 required for batch 2 Group agreed. (£375/£125)	Discussion and actions TRO on advert 11 th October – 4 th November. Any objections received will require a report for Cabinet Member consideration.	SD
10)	5-23-10 Corsham Mansion House Bus Stop	Bus stop markings (see above) and kerbs required. SD to investigate. LHFIG agreed to proceed with works. Total cost of works £3250 LHFIG 75% £2438 AGREED CTC 25% £812 TBC CTC agreed their contribution, works package can be prepared – works on civils programme for 31 st March 2025.	Discussion and actions On Civils programme 31 st March 2025- NOTE CHAMGE OF DATE NOW ON PROGRAMME 6 th -8 th NOVEMBER 2024	SD
11)	A4 Pedestrian improvements (Middlewick Lane (5-21- 14)/Hare & Hounds r/a (5-23-2) /Woodlands (5-22-22)/Field Houses (5-22-4)	 Pedestrian improvements at each location, combined A4 works for a future substantive bid. Topo quote for Woodlands £1850. Group previously agreed their contributions for Woodlands which was £1850 CTC 462.5/LHFIG £1387.5) Total cost for all topo surveys as one scheme required £5550. CTC to confirm additional contribution of £925 and LHFIG agreed their additional contribution of £2775.50. Order to be placed once confirmed. Topo received, designs to be worked on for potential substantial bid 	Discussion and actions Designs to be finalised and cost estimate completed, distribute to relevant officers prior to submitting substantial bid at end of October. Helen to provide Sarah with additional info at Hare & Hounds	SD HB

 5-22-21 A4 Hartham Lane, (Corsham Area Drest) 13) Box area waiting restrictions/lining 5-23-11 	e, Corsham ropped Kerbs) To be investigated To be progressed Group agreed to c Previous budget c	I when workload permits commit £6550 to DK sites. f £6550 set against scheme: 525 LHFIG 75% £2644 (agreed) CTC 25% £881
restrictions/lining	Works package t	
	A365 Devizes Roa Terrace WR, Cha Total cost of Box ad/A4 Box Bus BPC 25% £1587.5 re, Box.	ad Bus stop and A4 Box Bus stop/WR, Valens bel Lane WR a area TRO - £6350. LHFIG 75% £4762.50 Discussion and actions TRO to be worked on over winter months.

1)	<u>5-21-17</u> Corsham, Potley Lane – Congestion and speeding	Quote for 20mph assessment £2900, LHFIG agreed their 75% contribution of £2175, CTC to confirm their 25% £725 at next P & A meeting. Once confirm order to be placed. 20mph speed limit assessment. Surveys to be done once new footway completed so not to interfere with surveys. Extra £200 required due to price increase – group agreed (£150/£50) New footway completed. Surveys have been ordered. SD to complete assessment when surveys received.	Discussion and actions Surveys on hold until after road closure off site.	
2)	5-22-9/10/11/12 Lacock Bowden Hill (East/West) Cantax Hill West Street Raised table (sub bid)	LHFIG agreed to add to list.(April 22) LPC request site meeting to look at potential locations for traffic calming, when officer time allows. Initial site visit undertaken, LPC and SD discussed types of traffic calming suitable. Substantial bid for future year, to be worked on when officer time allows. Watching brief – look at topo locations required in due course. Cost for Topo survey £2950 LHFIG 75% £2212.50 agreed LPC 25% £737.50 agreed. Can be ordered.	Discussion and actions Topo survey received and to be worked on next year (2025)	SD



3)	<u>5-23-3</u> Colerne Dropped Kerbs	There is a lack of dropped kerbs in various areas within Colerne making it difficult for parents with pushchairs and wheelchair users to cross the road. There is also a lack of footway on the south side of the exit of Forrester Green into Quarry Lane. Signing to be looked at within village to warn drivers to take care. To be looked at when officer time allows. Watching brief. Site visit undertaken and design and costs provided. Total cost of scheme £11,000 LHFIG 75% £8250 agreed. CPC 25 % £ 2750 agreed. Works pack to be prepared. On programme for construction for late 3 rd February 2025.	Discussion and actions On civils programme for 3 rd February 2025.
4)	5-23-6 Box Kingdown Road Horse warning sign and road markings	Danger to horse riders and pedestrians, BPC request yellow bar markings are laid at existing SLOW markings and horse warning sign erected. To be looked at when officer time allows.	Discussion and actions To be looked at by engineer when officer time allows.
5)	<u>5-23-12</u> Box dropped kerbs	Dropped kerbs to be looked at for Leafy Lane near to Dandelion Caféx2/A4 entrance to Middlehillx2/Lowers Bulls Lane x1. Group agreed to add to agenda scheme list. Site visit undertaken plan and costs provided. Total cost of scheme £ 5800, LHFIG 75% £4350 agreed. BPC 25% £1450 TBC When confirmed works package can be worked on. On civils programme for installation 14 th -20 th November 24	Discussion and actions On civils programme for 14 th November 2024.

1)	5-20-2	Request for kerbline along Lacock Rd near school, verge	Discussion and actions	
		deterioration.		
	Lacock Road, Corsham – verge	meeting. TRO for School in batch currently being done.	Watching brief	
	deterioration, request for	Substantive bid scheme – design and costs for next meeting.		
	footway/kerbing installation.	Contributions to be agreed once costs known.		
		Cost of proposed scheme £45,700		
		1/3 LHFIG allocation CTC&LHFIG £7,000 (minimum)		
		Potential sub bid grant request £38,700		
		JW to take to P & A for discussion/agreement.		
		CTC decided not to progress with this scheme at current		
		time. Watching brief		
0)				
2)	5-21-22	The SCC is on narrow road, corner, 60mph, as you exit site by	Discussion and actions	
	Services Cotswold Centre	car turning right or enter camp turning right, it's dangerous.		
		Speeding cars often on wrong side of road. No footway on one	Watching brief	
	Neston, Speeding issues	side so walkers need to cross road.		
		TC supports a reduction in speed limit-requesting 30mph.		
		Metrocounts received:60mph signed limit 85%ile 32.2mph – no		
		further action at this time Group agreed to leave on agenda and		
		monitor for 6 months from when the Neston 20mph is		
		implemented, then reassess metrocount results.		
		Watching brief CTC to look into vegetation cutting back.		
3)	5 00 40	Drivers unaware there is a no through road up Church Street and	Discussion and actions	
,	<u>5-22-13</u>	have to back down Nethercote Hill through the ford, conflicts with		
	Lacock Church Street/East	pedestrians.	To be looked at next quarter.	SD
	Street			02
		In East Street cars cannot pass due to parked cars on one side,		
	Signing review and one way	drivers reversing in either direction. LPC request a signing review		
		and possible one way down East Street.		
		and possible one way down east street.		
		LHFIG agreed to add to list.(April 22)		
		•		
		Watching brief until workload permits.		



4)	<u>5-24-3</u> Junction of Potley Lane/Leafield Way Corsham.	Parking issues at the junction of Potley Lane and Leafield Way, Corsham. TC suggested there might have been a single yellow restriction there previously and needs to be investigated, if not then DYL to be looked at. To be looked at when officer time allows.	To be added to a batch 3 WR for	SD
5)	<u>5-24-4</u> Porch Surgery, Beechfield Rd Corsham	The No.10 bus stop o/s The surgery is set back from the footway, overgrown vegetation obscures bus stop. Cars often park infront of it making it hard for buses to pull in. Possibly move BS and put in BS markings. Gemma to look at vegetation overhanging bus stop flag. CTC to inform parking services DYL are almost non existent and cars parking and blocking bus stop.	New post required to be looked at next financial year.	SD
6)	5-24-05 Gastard Coppershell	Existing playground signs currently on grey background and would like them to go on yellow so they stand out, vehicles travelling without due care and attention along Coppershell and signs blend into background. Consider changing to yellow signs. To be looked at when officer time allows.	To Be looked at when officer time	
7)	5-24-6 Corsham Freestone Way	3 bus stops along Freestone Way currently not very obvious, cars parking on them, causing buses to stop in road. Propose bus stop markings be laid. To be looked at when officer time allows. Photo evidence of parking at bus stops required.	To Be looked at when officer time	
8)	5-24-7 The Arts Centre, Corsham		CTC to contact passenger transport	JW
9)	5-24-9 B3109 Wadswick Stores area	WC to advise if anything can be done to improve this stretch of road. 2x minor injury RTC's in last 36 months. To be looked at when officer time allows.	Discussion and actions Passed to SD colleague to be looked at.	
10)	5-24-10 Ditteridge	Safety of Pedestrians and horse riders on this stretch of road. Possible warnings signs required. To be looked at when officer time allows. Request for location plan.		



11)	<u>5-24-11</u> Colerne, Vicarage Lane	Size of vehicles increasing, increase in number of pedestrians Discussion and actions using the area, Parked cars causing larger vehicles to mount footway. Potential waiting restrictions to be looked at. Site visit undertaken, cost and plans required for future meeting.	
12)	<u>5-24-12</u> A4 Ashley- Budgens	Parking of large lorries on footway caused damaged and broken Discussion and actions drainage, this has increased flooding issues. Also pedestrian s SD/GW to liaise regarding drainage works and issue of parking vehicles safety an issue when lorries blocking footway and walking into A4.	
13)	<u>5-24-8</u> Box Hazelbury Hill	BPC to receive advice on whether waiting restrictions are required due to reported access problems for emergency services and waste collections. To be included as part of Box area TRO. RH gave background to issue regarding inconsiderate parking preventing emergency services/refuge vehicles gaining access to HH. Confirmation was given that if BPC do not support the recommendation, then LHFIG will not continue without BPC support. Wiltshire Council has a duty as Local Authority to keep the highway safe and free from obstruction, the recommendation will continue to progress away from LHFIG.	SD



G.	New Issues	New Issues				
1)	<u>5-24-14</u> Corsham Active travel route	More information available on request – suggestions for more traffic free routes between Corsham and Chippenham	Discussion and actions Can be removed from agenda – CTC to liaise with Mike Crook at WC as falls under LCWIP-LOCAL CYCLING WALKING INFRASTRUCTURE PLAN	JW		
2)	<u>5-24-15</u> B3353 Pound Pill Corsham	Requester wants the new 20mph speed limit extended, and wider footways, raising kerbs and single file traffic.	Discussion and actions 20mph cannot be extended due to not meeting criteria, widening of footways etc looked at previously and not possible – Can be removed from agenda.			
3)	<u>5-24-16</u> Lacock A350 Coach access	Lots of coaches enter Lacock on A350 (signal junction), causing traffic jams, off loading passengers risking safety and disruption. The Southern Junction offers a direct route to the coach park where passengers can disembark safely. Request for coach restriction or signage to deter coaches from using Northern junction.	Discussion and actions Can be added to scheme list. To Be looked at when officer time allows/next financial year. Possible to be added to sub bid 25/26.			
4)	5-24-17 Lacock Village safety concerns	Safety a concern due to enforcement action resulting in planters and other items having to be removed – Section 96/142 licenses were breached by businesses/residents. Request for safety zones/virtual footways as possible solutions.	Discussion and actions Can be added to scheme list. To Be looked at when officer time allows/next financial year. LPC to liaise with school to get their travel plan updated as 12 years out of date, this will allow them to bid for fully funded grants to improve journeys to school in and around the village. Gemma liaising with business owners/residents regarding section 142 licenses - ongoing.	LPC		



RH advises at this point that verbal abuse will not be tolerated to any WC officer. Instances have	
occurred recently from business/individuals in Lacock Village. WC officers to report any such abuse.	



F.	AOB		
1)		REMINDER – New issue forms to be sent to the LHFIG email address <u>Ihfigrequests@wiltshire.gov.uk</u> Town and Parish Councils must have discussed and agreed to progress the issue reported, before the form is sent in, blank forms with no recorded support from Town/Parish will not be progressed. Please also make sure the contacts box is filled in with Town/Parish contact name or it will not be progressed.	
2)		Verbal abuse to any Wiltshire Council Officers will not be tolerated or condoned, sometimes with schemes/issues we as officers receive unwanted verbal abuse and aggression from residents/businesses. These occurrences will be reported.	
3)		DW states that the new speed limit assessment guidance is being finalized and will be used going forward.	

G.					
TOP PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE ARE					
BOARD):	BOARD):				
 2022/23 Corsham LHFIG Waiting restrictions (LHFIG £7093.02) 5-22-16 A365 Box Devizes Rd – Warning signs £1450 LHFIG £108 	7.50 BPC £362.50				
3. 5-2219 Lycetts Orchard Caravan Park signing/lining £1150 LHFIG					
4. 5-21-2 B3109 Bradford Road Rudloe Footway sub bid £81,000 (LF					
5. 6886 A4 Cross Keys 50mph speed limit £9600 (LHFIG £7200, CTC	;£2400)				
6. 5-22-22 A4 Woodlands Junction topo £1850 (LHFIG £1387.50, CT	C £462.50)				
7. 5-20-4/6 Corsham Town Centre 20mph £7600 (LHFIG £5700, CTC £1900)					
8. 5-21-14/5-23-2/5-22-22/5-22-4 A4 Pedestrian improvements Topos £5550 Additional required (LHFIG £2775.5, CTC £9					
 5-21-17 Corsham Potley Lane 20mph assessment £2900 (LHFIG £ 10. 6364 Corsham Park Lane waiting restrictions/Batch 2 Corsham WI £375/CTC £125) 					
11. 5-22-21 Corsham Harthan Lane Dropped kerbs LHFIG £6550 TC T	3C-AMENDED £3525 (LHFIG £2644, CTC £881)				
12. 5-23-10 Corsham Mansion House Bus Stop £3250 (LHFIG £2438, 0	12. 5-23-10 Corsham Mansion House Bus Stop £3250 (LHFIG £2438, CTC £812)				
13. Box area waiting restriction sites £6350 (LHFIG £4762.50/BPC £15	37.50)				
14. 5-23-3 Colerne dropped kerbs/footway £11,000 (LHFIG £8250/CPC £2750)					
15. 5-23-12 Box Leafy Lane Dropped kerbs £5800 (LHFIG £4350/BPC					
16. A4 pedestrian improvements sub bid £7000 (LHFIG 2126.96/CTC £	4873.04)				
H. Date of Next Meeting					
Wednesday 15th January 2025					
2pm Teams					



Corsham Local Highway Footway Improvement Group

Highways Officer – Sarah Dearden

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.
- **2.2.** If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of £0.

2.3.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications

7. Recommendations

Corsham Area Board are asked to approve recommendations.